

ANNUAL REPORT 2013-2014



ASSAM PUBLIC SERVICE COMMISSION



ANNUAL REPORT ASSAM PUBLIC SERVICE COMMISSION

1ST APRIL 2013 TO 31ST MARCH 2014

ASSAM PUBLIC SERVICE COMMISSION

ANNUAL REPORT

FOR THE YEAR 2013-14

The Assam Public Service Commission presents to his Excellency the Governor of Assam their Annual Report for the year 2013-14 as required under Article 323 (II) of the Constitution of India. The report covers the period from 1st April,2013 to 31st March,2014.

(ii)

ASSAM PUBLIC SERVICE COMMISSION

To,

His Excellency, The Governor of Assam Guwahati.

Respected Sir,

We have the honour to present herewith the Annual Report of the Assam Public Service Commission as required under Article 323 (ii) of the Constitution of India for the period from $1^{\rm st}$ April,2013 to $31^{\rm st}$ March,2014.

Yours faithfully,

Shri R.K. Paul, Chairman

Dr. S. Rahman, Member

Dr. B.K. Doley, Member

Brig. R. Borthakur (Retd.) Member

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CHAPTER -I

INTRODUCTION

CHAPTER-I INTRODUCTION

BRIEF HISTORY OF THE COMMISSION:

1.1. The Assam Public Service Commission came into being on the 1st day of April, 1937 in accordance with the provisions of the Govt. of India Act, 1935 and Mr. James Hazellet, a retired ICS officer was the first to be appointed as Chairman of the Commission. On India becoming a Republic at the commencement of the Constitution of India, the Assam Public Service Commission Regulations were framed by the Governor of Assam in 1951 in exercise of the powers conferred by Article 318 of the Constitution of India. These Regulations came into force with effect from the 1st day of Sept, 1951.

COMPOSITION OF THE COMMISSION:

- 1.2. The Assam Public Service Commission Regulations, 1951 have, since their Commencement, undergone a few amendments in respect of composition of the Commission and by an amendment of 2005, the strength of the Commission was fixed at 7 (seven) consisting of a Chairman and 6(six) Members.
- 1.3. Accordingly the sanctioned strength of the Commission at present is comprise of one Chairman and 6(six) Members which also include a Woman Member. Against the sanctioned strength, the composition of the Commission during the period under report was as stated below.
- Sri R.K. Paul continued as Chairman (I/c) of the Commission up to 10-12-2013 and as Chairman till the end of the year under report.
- Dr. S. Rahman continued as Member of APSC till the end of the year under report.
- Dr. B.K. Doley continued as member of APSC till the end of the year under report.
- Brig. R. Borthakur (Retd.) continued as Member of APSC till the end of the year under report.

SECRETARIAT OF THE COMMISSION

- Sri T.M. Sarma, ACS, continued s Secretary of the Commission till the end of the year under report.
- Sri A.N. B. Singha, ACS continued as Principal Controller of Examinations of the Commission till the end of the year under report.

Sri Suresh Gogoi on superannuation, retired as Dy. Secretary of APSC on 31-8-2013.

Sri G.N. Chaudhury continued as Deputy Secretary of the Commission till the end of the year under report.

Mrs Biva Sarma continued as Controller of Examination of APSC till the end of the year under report.

Sri Mantu Ram Pathak on superannuation, retired as Under Secretary of APSC on 30-4-2013.

Sri P. Kaibarta, Mrs J. Nayak, Mrs C.P. Roy, Sri K.A. Sheikh, Sri K.K. Brahma continued as under Secretaries of the Commission till the end of the year under report.

Md. K. Ahmed joined as under Secretary of the Commission on 20-04-2013 and continued till the end of the year under report.

Sri M. Ch. Deka continued as Senior Research Officer of the Commission till the end of the year under report.

Sri T.K. Das continued as Research Officer of the Commission till the end of the year under report.

Mrs K. Devi, Sri P.K. Sarma continued as Steno Grade. 1 of the Commission till the end of the year under report.

Sri D. Sengupta continued as F.A.O. of APSC up to 24-9-2013.

Sri Utpal Sarma Joined as F.A.O. of APSC on 25-09-2013 and continued till the end o the year under report.

Sri M. Rahman continued as Assistant Research Officer of the Commission till the end of the year under report.

Sri P.P. Saikia continued as Programmer of the Commission till the end of the year under report.

Sri B. Das continued as Asstt. Programmer of the Commission till the end of the year under report.

- Md. K. Ahmed continued as Supdt. of APSC up to 19-4-2013.
- Sri G.R. Das, Sri B.K. Sarma, Sri N.Ch. Changmai, Mrs. S. Buragohain, Sri D.Ch. Bora, Sri J. Ch. Sarma, Md. Z. Hussain, Sri T. Sarma, Sri K. Das, Sri P. Ch. Das Continued as Supdts. Of the Commission till the end of the year under report.
- Sri B. Kr. Borthakur joined as Supdt. of APSC on 22-4-2013 and continued till the end of the year under report.
 - 1.4. As on March 31, 2014, the strength of the staff in the Commission was 197 out of which 36 were Gazetted and 161 were non-Gazetted.
 Appendix-I contains the details of the Staff position vis-à-vis sanctioned staff of the Commission during the year under report.

FUNCTION

The Assam Public Service Commission has to discharge the duties and 1.5. functions specified in Article 320 of the Constitution. The Commission apart from conducting examinations for appointments to the services of the state, is required to advice Government on all matters relating to framing of Recruitment Rules, Principle to be followed in making appointments, promotions and in respect of disciplinary matters affecting Civil Servants. Hence it is required to consult the Commission in the matters of recruitment, promotions. Disciplinary matters, framing of Recruitment Rules and other Service matters of the Assam state Services (Namely ACS, APS, AFS, AESS, Ranger course in Forestry, B.D.O. etc.) One of the major functions of the Commission is to conduct its Combined Competitive Examination regarded as the most prestigious examination, for selection to Assam Civil Services & Other allied categories of posts of a local authority statutory corporation, or a public institution under the provisions of Article 321 of the Constitutions.

FINANCIAL MATTERS:

1.6. The Commission was in receipt of Rs. 48,195.00 (Forty eight thousand one hundred ninety five) only during the year under report.

The receipt was mostly from various application fees, and Examinations fees collected in connection with the various posts advertised.

The expenditure of the Commission was Rs. 9,78,56,195.00 (Rupees Nine crore seventy eight lakhs fifty six thousand one hundred ninety five) only. Detail information relating to financial receipts and expenditure during the year 2012-13 is shown in **Appendix-II**.

ACCOMODATION:

1.7. The Secretariate of the Commission is located in its own building at Jawaharnagar, Khanapara, Guwahti-22.

QUANTUM OF WORKS:

1.8. A detailed account of the works done by the Commission during the year has been given in the subsequent chapters of this report. The quantum of works handled by the Commission during the last five years is indicated in **Appendix-III.** The details of works handled by the Commission under different item during the year under report and previous year are given below (Diagram 1 to 7)

1.	Recruitment by Examination	2012-13	2013-2014
	I.No of Examinations held	1	4
	II. No. of Applications received.	3019	95744
	III. No, of candidates appeared.	2503	44,631
	IV.No of candidates recommended	Nil	342
2.	Direct Recruitment by Interview	2012-13	2013-2014
	1.No. of posts for which requisition received.	67	296
	II.No. of applications received.	5100	3303
	III. No of candidates interviewed	811	776
	IV. no of candidates recommended	67	179
3.	<u>Draft Service Rule</u>	2012-2013	2013-2014
	I.No of Draft Service Rules/Orders received.	4	2
	II.No of Draft Service Rules/Order approved by	4	2
	the Commission.		
4.	Promotion	<u>2012-13</u>	<u>2013-2014</u>
	I.No. of posts for which proposal received.	609	319
	II.No of officers examined.	531	263

	III. No of officers recommended.	441	259
5.	Disciplinary and Appeal Cases:	2012-2013	2013-2014
	I.No. of cases received	24	14
	II. No of cases disposed off.	24	14
	III. No of cases accepted by Government	5	6
6.	Correspondence.	<u>2012-13</u>	2013-2014
	I.No of letters and Telegrams received.	2418	5887
	II. No of letters & telegrams issued	8677	3146
7.	Half Yearly Departmental Examination	<u>2012-13</u>	2013-2014
	I.No of Examinations held.	1	NIL
	II. No of Applications received.	437	NIL
	III.No of officers appeared.	312	NIL
8.	Extra Ordinary Pension Cases	<u>2012-13</u>	2013-2014
	I.No of Cases received	NIL	NIL
	II. No of Cases disposed off	NIL	NIL

Number of candidates recommended during the year depends upon the vacancies intimated for those selections whose results are declared during the year.

RECRUITMENT BY EXAMINATION:

1.9. The Commission conducted combined competitive (Pre) Examination/2013 for recruitment to the A.C.S. and allied services during the year under report. The result of Combined Competitive Examination/2009 was declared during the year under report. Holding of combined Competitive Examination/2009 was delayed due to non-disposal of court cases pending in the Hon'ble Guwahati High Court.

The Commission also hold written Examination for the post of FAO/TO, Asstt. Conservator of Forest and Forest Rangers under Finance and Environment & Forest Department respectively. (Detail at chapter II)

DIRECT RECRUITMENT BY INTERVIEW:

1.10. During the year the work load in respect of recruitment by interview has revealed a downward trend to that of the previous year 2012-13. The number of applications received and number of

candidates interviewed in 2013-14 were 3303 and 776 respectively as against 5100 and 811 in 2012-13.

RECRUITMENT RULES AND DRAFT SERVICE RULES:

1.11. 2(two) cases were referred to the Commission during the year in 2013-2014. The views of the Commission on the Draft Service Rules/Executive Order were communicated to the Govt. within the year under report. Govt. approved 1(one) no of Service Rules.

The Commission considers it important that Recruitment and Service Rules for all the established Public Services should be framed and published as soon as possible (Details at Chapter –IV)

PROMOTIONS:

1.12. In promotion cases 259 officers were recommended in 2013-2014 as against 441 in the previous year 2012-2013. (Details at Chapter –V).

DISCIPLINARY AND APPEAL CASES:

1.13. All together 14 (fourteen) cases were received by the Commission during the year under report (2013-2014). And all of them were disposed off by the Commission during the year. Government accepted Commissions advice in 6 (Six) cases during the year under report. (Details at **Chapter –VI).**

EXTRA ORDINARY PENSION CASES:

1.14. No extra ordinary pension cases were referred to the Commission during the year under report.

RTI Cases (One hundred twenty nine)

1.15. All together 129, applications were received by the Commission during the year under report. 117(One hundred seventeen) cases were disposed off by the Commission (details in Appendix-VII).

DELAYED OFFER OF APPOINTMENT:

1.16. It comes to Commissions notice that the offer of appointment to candidates recommended by the Commission on the basis of written Examination/Direct Recruitment by the interview and in case of promotions were delayed in several cases by the concerned departments during the year under report. (Details in Appendix IV).

EXAMINATION WINGS:

1.17. The Commission is continuously engaged in pre-interview programmers for various posts and also reviewing the examination and interview methodology and other allied matters. The Commission has introduced objective type tests in many of their Examination for which a "Question Item Bank" in various discipline is maintained confidentially for utilization, in cases any such need arises.

INSTALLATION OF THE INTELLIGENT CHARACTER RECOGNITION (ICR) BASED EXAMINATION AUTOMATION SYSTEM:

1.18. The Intelligent Character Recognition (ICR) based Examination Automination System of the Commission was set up in the year 2011.

This system automates every step of existing examination process right from processing of application to preparation of result sheet and places checks in every step to eliminate common errors.

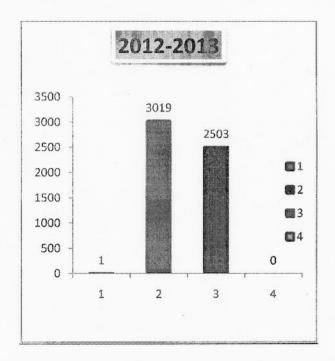
The system has the intelligence of verification and validation of each record with less human intervention, making it an error free unbiased process. Also the time taken by the system is much lesser than the manual processing.

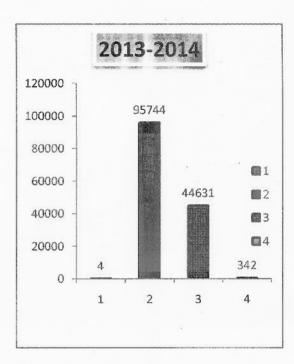
The installation of the above system based on advanced technology would go a long way to further the cause of maintaining high degree of transparency and professional efficiency of the Commission.

1.19. INTRODUCTION OF ONLINE SUBMISSION OF APPLICATION: Assam Public Service Commission introduced the system of online submission of application forms for Combined Competitive (Prelim) Examination conducted by this Commission. This system was inaugurated by the Hon'ble Chief minister of Assam Sjt. Tarun Gogoi on 11th August, 2013 in presence of other dignitaries.

Diagram -1

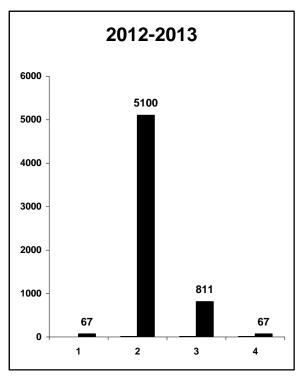
Recruitment by Examination

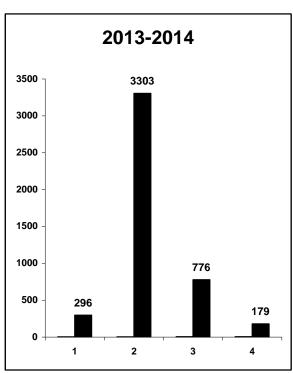




- No. of Examinations held.
- No. of Applications received.
- No. of Candidates appeared.
- No. of Candidates recommended.

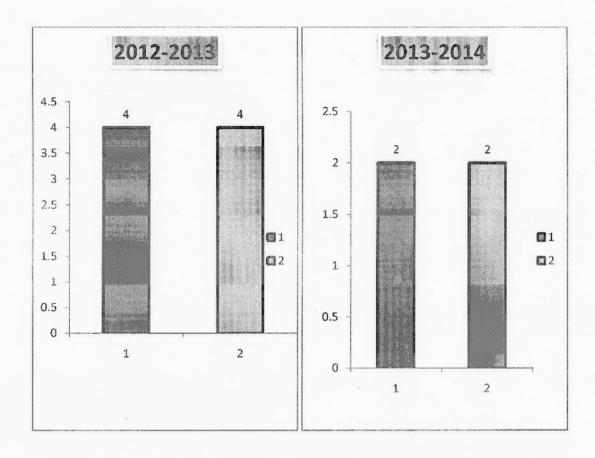
Diagram-2
Direct Recruitment by Interview





- 1 No. of posts for which requisition received
- 2 No. of application received
- 3 No. of candidates interviewed
- 4 No. of candidates recommended

<u>Diagram-3</u> <u>Draft Service Rule</u>

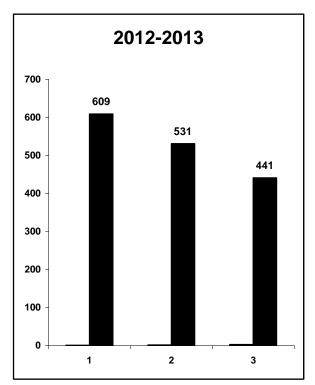


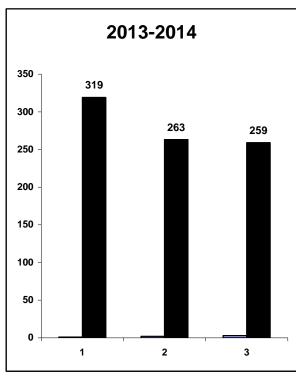
No. of Draft Service Rules/Orders received.

No. of Draft Service Order approved by the Commission.

Diagram-4

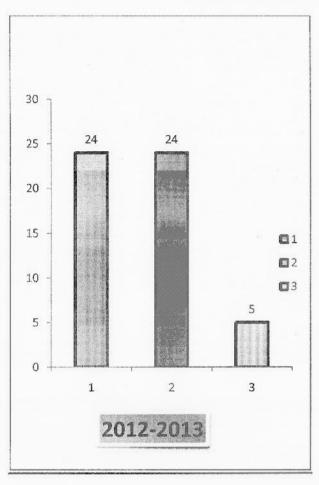
Promotion

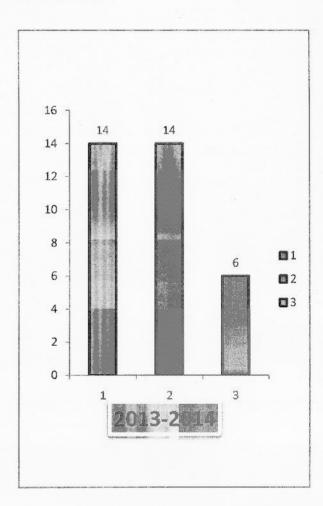




- 1 No. of posts for which proposal received
- 2 No. of officers examined
- 3 No. of officers recommended

Diagram-5
Disciplinary and Appeal Cases

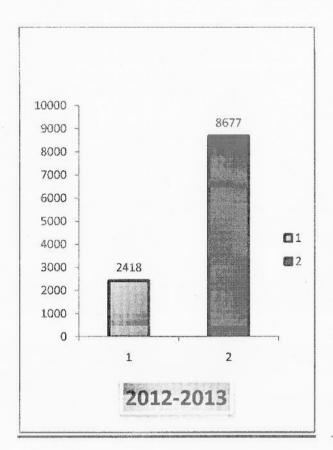


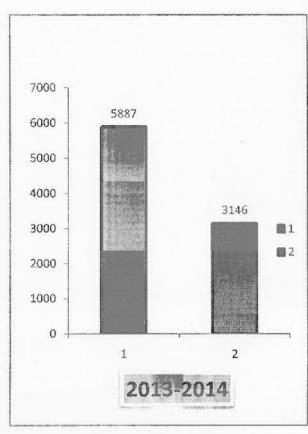


- No. of cases received.
- No. of cases disposed off.
- No. of cases accepted by Government.

Diagram-6

Correspondence

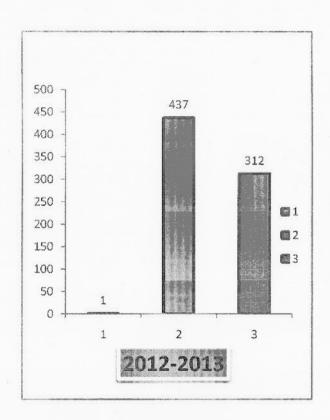


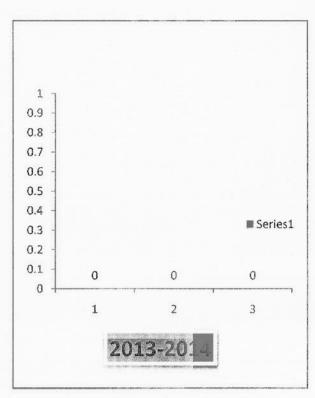


- No. of letters and Telegrams received.
- No. of letters & telegrams issued.

<u>Diagram-7</u>

<u>Half Yearly Departmental Examination.</u>

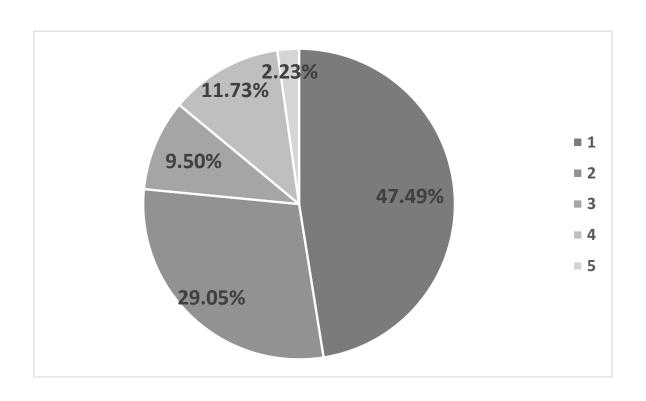




- No of Examination held.
- No. of Applications received.
- No. of Officers appeared.

Diagram-8

Caste wise Recommendation



- 1 % of Open Category Candidates Recommended
- 2 % of OBC/MOBC Category Candidates Recommended
- **3** % of SC Category Candidates Recommended
- 4 % of STP Category Candidates Recommended
- 5 % of STH Category Candidates Recommended

CHAPTER-II

RECRUITMENT BY EXAMINATION.

CHAPTER-II

RECRUITMENT BY EXAMINATION

A. GENERAL OBSERVATION ON THE METHOD OF RECRUITMENT THROUGH EXAMINATION:

The scheme and syllabi of various examinations for selection through written examination coupled with viva-voce test are governed by the provisions of respective Service Rules. However, it is observed that most of the Service Rules were framed long back and hence the Scheme and syllabi contained therein are also outdated in comparison to the changing scenario in every walk of life. The present technological development along with incoming new vistas of thought widening the frontiers of human mind are pushing forward new challenges in the sphere of good governance. The Commission feels that the age old scheme and syllabi of various examinations are required to be reviewed to cope with the now age necessities.

REVISION OF SCHEME AND SYLLABI FOR COMBINED COMPETITIVE EXAMINATION.

2.1. The Commission in conformity with its mooted objective decided in principle to carry on a continuing process to review the scheme and syllabi of Combined Competitive Examination (C.C. Exam.) A major change in the Scheme & Syllabi of C.C. Exam. was brought last during 1989, as per the provisions of Assam Public Service Combined Competitive Examination Rules, 1989. These Rules made the C.C. Exam. to consist of two successive stages namely (i) C.C. Preliminary Exam. (Meant to serve as a screening test only) and (ii) C.C. Main Exam. Comprising of written and Interview for the selection of candidates for various services & posts.

Introduction of OMR (Optical Mark Readable) Answer sheet in the Preliminary Exam. of C.C. Exam, 2009 onwards is another step of the Commission to cope with the changing scenario. Now the Commission is contemplating to do away with the off line submission of application form in C.C. (Prelim). Exam. and introduced online submission of the same in C.C. Prelim. Exam. 2013 onwards, which would gradually be extended to cover other selections also including selections under Direct Recruitment of the Commission.

NEED FOR PROPER ASSESMENT OF VACANCIES:

2.2. The Commission observes that cases continue to occur where some of the Departments did not intimate the actual number of vacancies for being included in the Commission's notice of the Examination/Interviews for the information of the prospective some candidates. As а result in respect of of the Examinations/Interviews the number of vacancies notified initially in the notices issued by the Commission are to be modified /reviewed during the pendency of the selection creating hurdles in the process. The Commission feels that assessment of vacancies should be made meticulously at the very initial stage to avoid complicacy in future.

USE OF INDIAN LANGUAGE IN COMBINED COMPETITIVE (MAIN) EXAMINATION:

2.3. In the Combined Competitive (Main) Examination the candidates have to answer in the medium of English in all papers including General Studies.

However, those candidates who opt to write in Assamese in Optional papers are also allowed to do so.

EXAMINATION WINGS:

- 2.4. The conduct of various competitive Examinations for selection to various services and posts being one of the principal activities of the Commission, great importance is attached to the quality, efficiency and reliability of the Examination process. This necessitates a constant monitoring of the Examination process, methodology and allied matters. To facilitate this, an Examination Confidential wing is in action in the Commission. The Commission maintains contact with other recruitment agencies, academic experts concerned with a view to keep abreast of the latest Development in Assam and elsewhere in the field of Examination.
- 2.5. The Examination confidential wing has been instrumental in enabling the Commission to switch over smoothly from the conventional essay type to objective type papers with the introduction of OMR Answer Sheet to mark the responses in the Combined Competitive (Pre.) Examination etc. This has helped the Commission to cope with the phenomenal increase of the number of candidates in the aforesaid Examinations besides ensuring total objectivity in the evaluation process and timely declaration of results.

B. EXAMNATION HELD DURING THE YEAR:

- (i) The Commission conducted Combined Competitive (Pre.) Examination/2013 at 24 Centre's all over Assam on 29/12/2013. For recruitment to the ACS and allied services. The recommendation of combined competitive Examination /2009 was declared on 26-04-2013. Holding of Combined Competitive Examination/2009 was delayed due to non –disposal of court cases pending in the Hon'ble Guwahati high Court. And 280 candidates recommended (Gen-143, SC-19, STP-30, ST(H) -13, OBC-63, MOBC-12, P.H-08 & woman -80)
- (ii) Written Examination for the posts of FAO/TO under Finance Deptt. was held on 19-1-2013 & 20-1-2013 in different venues in Guwahati. Altogether 5500 application were received against 37 nos of posts. Only 3079 application were accepted as per terms and condition of the advertisements and 749 candidates appeared at the Examination. Among them 152 candidates were qualified for Viva-voce tests. 37 nos of candidates (Gen-22,SC-2,ST(P) -3,ST(H)-1, OBC-8,MOBC-1,PH-1,WOMEN -10) were recommended.
- (iii) Written Examination for the posts of Asstt. Conservator of Forests under Environment & Forest Deptt was held from 16-6-2013 to 30-6-2013. Altogether 2123 applications were received and 1803 applications were found valid. 833 candidates appeared at the written Exam. Among them 60 nos of candidates were qualified for Viva-Voce test . 58 candidates appeared in the interview and 15 candidates (Gen-8, ST (H) 2, OBC/MOBC-4, WOMEN-3) were recommended.
- (iv) Written Examination for the posts of Forest Rangers under Environment & Forest Deptt was held from 28-7-2013 to 10-8-2013. Altogether 1792 applications were found valid .496 candidates appeared in the written Exam. 52 candidates were qualified for Viva-Voce. Commission interviewed all the 52 candidates and 10 nos of candidates were recommended. (Gen-5, STP-1,OBC/MOBC-4, Women-2)

HALF-YEARLY DEPARTMENTAL EXAMINATION

2.7. No Half Yearly Departmental Examination was held during the year under report.

CHAPTER -III

DIRECT RECRUITMENT BY INTERVIEW

CHAPTER -III DIRECT RECRUITMENT BY INTERVIEW

3.1. The following statement indicates the quantum of works handled by the Commission in the area of Direct Recruitment by Interview during the year under report.

SL.NO.	DEPTT./SERVICE	ecruitment by Interview NAME OF POSTS	NO. OF POSTS	NO. OF APPLICA TION	NO. OF NOMINAT ION	REMARKS
1	2	3	4	5	6	7
1.	Education , Higher Deptt.	Principal, K.K. Handique Govt. Sanskrit College	1	7	1	Commission's Recommendation was sent on 5-7-2013 and the nominee was appointed during the year under report.
2.	-Do-	Assistant Professor in Veda in K.K. Handique Govt. Sanskrit College	1	12	1	Commission's recommendation was sent on 16.7.2013 and the nominee of the Commission was appointed during the year under report
3.	-Do-	Assistant professor in Sahitya in K.K. Handique Govt. Sanskrit College	1	24	1	-Do-
4.	-Do-	Assistant Professor in Nyaya in K.K. Handique Govt. Sanskrit College	1	12	1	-Do-
5.	-Do-	Assistant Professor in Assamese in K.K. Handique Govt. Sanskit College	1	47	1	-Do-
6.	Higher Education Technical Deptt.	Assistant Professor (Tech) in Electronics and Telecommunication Engineering	5	81	4	Commission's recommendation was sent on 21-9-2013 and all the nominees of the Commission were appointed during the year under report

SL.NO.	DEPTT./SERVICE	NAME OF POSTS	NO. OF POSTS	NO. OF APPLICA TION	NO. OF NOMINATION	REMARKS
1	2	3	4	5	6	7
8.	-Do-	Assistant Professor (Tech.) in power Electronics & Instrumentation Engineering	4	31	4	recommendation was sent on 21-9-2013 and all the nominees were appointed during the year under report
9.	-Do-	Assistant Professor (Tech.) in Mechanical Engineering	6	73	5	Commission's recommendation was sent on 21-9-2013 and all the nominees were appointed during the year under report
10.	-Do-	Assistant professor (Tech) in Chemical and Process Control Engineering	5	20	2	Commission's recommendation was sent on 21-9-2013 and all the nominees were appointed during the year under report
11.	Education (Secondary) Deptt.	Post Graduate Teacher in Chemistry	2	63	2	Commission's recommendation was sent on 27-11-2013. But no appointment notification was received during the year under report.
12.	-Do-	Post Graduate Teacher in Persian	1	4	1	Commission's recommendation was sent on 27-11-2013. But no appointment notification was received during the year under report
13.	-Do-	Post Graduate Teacher in Botany	2	18	2	Commission's recommendation was sent on 27-11-2013. But no appointment notification was received during the year under report.

SL.NO.	DEPTT./SERVICE	NAME OF POSTS	NO. OF POSTS	NO. OF APPLICA TION 5	NO. OF NOMINAT ION	REMARKS
15.	-Do-	3 Post Graduate Teacher in Sanskrit	1	27	1	Commission's recommendation was sent on 27-11-2013. But no appointment notification was received during the year under report.
16.	-Do-	Post Graduate Teacher in Mathematics	1	22	1	Commission's recommendation was sent on 27-11-2013. But no appointment notification was received during the year under report.
17.	-Do-	Post Graduate Teacher in Hindi	3	58	3	Commission's recommendation was sent on 27-11-2013. But no appointment notification was received during the year under report.
18.	-Do-	Post Graduate Teacher in Economics	2	56	2	Commission's recommendation was sent on 27-11-2013. But no appointment notification was received during the year under report.
19.	-Do-	Post Graduate Teacher in Physics	3	39	3	Commission's recommendation was sent on 27-11-2013. But no appointment notification was received during the year under report.

SL.NO.	DEPTT./SERVICE	NAME OF POSTS	NO. OF POSTS	NO. OF APPLICA TION	NO. OF NOMINAT ION	REMARKS
1	2	3	4	5	6	7
21.	-Do-	Post Graduate Teacher in Logic & Philosophy	1	33	1	Commission's recommendation was sent on 27-11-2013. But no appointment notification was received during the year under report.
22.	-Do-	Post Graduate Teacher in History	1	52	1	Commission's recommendation was sent on 27-11-2013. But no appointment notification was received during the year under report.
23.	-Do-	Post Graduate Teacher in Anthropology	1	10	1	Commission's recommendation was sent on 27-11-2013. But no appointment notification was received during the year under report.
24.	Public Works (Road) Deptt.	Asstt. Engineer (Civil)	4	195	4	Commission's recommendation was sent on 8-4-2013. All the nominees were appointed during the year under report.
25.	Home Deptt.	Class II Cadre of AHGS	8	185	8	Commission's recommendation was sent on 7-10-2013. All the nominees were appointed during the year under report.
26.	Health & Family Welfare (B) Deptt.	Demonstrator of Anatomy	14	14	9	Commission's recommendation was sent on 30-9-2013. All the nominees were appointed during the year under report.

SL.NO.	DEPTT./SERVICE	NAME OF POSTS	NO. OF POSTS	NO. OF APPLICA TION 5	NO. OF NOMINAT ION	REMARKS 7
1	<u> </u>	3	4	-	0	Commission's
28.	-Do-	Demonstrator of Bio- Chemistry	4	17	3	recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.
29.	-Do-	Demonstrator of Microbiology	6	11	3	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report
30.	-Do-	Demonstrator of Pharmacology	13	13	7	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report
31	-Do-	Demonstrator of Pathology	25	14	8	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.
32.	-Do-	Demonstrator /Registrar of Forensic Science Medicine	11	7	3	Commission's recommendation was sent on 30-9-2013. All the nominees were appointed during the year under report.
33.	-Do-	Demonstrator of Community medicine (SPM)	19	14	5	Commission's recommendation was sent on 30-9-2013. All the nominees were appointed during the year under report.
35.	-Do-	Registrar /Resident Surgeon in ENT	3	14	3	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.

SL.NO.	DEPTT./SERVICE	NAME OF POSTS	NO. OF POSTS	NO. OF APPLICA TION	NO. OF NOMINAT ION	REMARKS
37.	-Do-	Registrar /Anesthetist of Anesthesiology (including	33	6	5	Commission's recommendation was sent on 30-9-2013. All the nominees were appointed during the
38.	-Do-	Registrar /Demonstrator in Radiology.	14	8	5	year under report. Commission's recommendation was sent on 30-9-2013. All the nominees were appointed during the year under report.
39.	-Do-	Registrar in Physical Medicine & Rehabilitation	8	6	2	Commission's recommendation was sent on 30-9-2013. All the nominees were appointed during the year under report.
40.	-Do-	Registrar /Resident Physician in Psychiatry	1	4	1	Commission's recommendation was sent on 30-09-2013. The lone nominee was appointed during the year under report.
41.	-Do-	Registrar of Dermatology	1	6	1	Commission's recommendation was sent on 30-09-2013. The lone nominee was appointed during the year under report.
42.	-Do-	Registrar/Refractioni st in Ophthalmology	1	11	1	Commission's recommendation was sent on 30-09-2013. The lone nominee was appointed during the year under report.

SL.NO.	DEPTT./SERVICE	NAME OF POSTS	NO. OF POSTS	NO. OF APPLICA TION	NO. OF NOMINAT ION	REMARKS
1	2	3	4	5	6	7 Commission's
44.	-Do-	Registrar /Resident Surgeon in Surgery	10	10	7	recommendation was sent on 30-9-2013. All the nominees were appointed during the year under report.
45.	-Do-	Registrar/Resident Physician in T.B. & Chest	4	6	3	Commission's recommendation was sent on 30-9-2013 two (2) nominees were appointed during the year under report
46.	-Do-	Registrar /Resident Physician in Cardiology	4	6	2	Commission's recommendation was sent on 30-92013. All the nominees were appointed during the year under report.
47.	-Do-	Registrar of Plastic Surgery	1	1	1	Commission's recommendation was sent on 30-9-2013. The lone nominee was appointed during the year under report.
48.	-Do-	Registrar of Neurology	1	3	1	Commission's recommendation was sent on 30-9-2013. The lone nominee was appointed during the year under report.
49.	-Do-	Registrar of Hematology	1	10	1	Commission's recommendation was sent on 30-9-2013. The lone nominee was appointed during the year under report.
50	Do	Resident Physician in Endocrinology	2	8	1	Commission's recommendation was sent on 30-9-2013. The lone nominee was appointed during the year under report

SL.	DEPTT./SERVIC	NAME OF POSTS	NO. OF	NO. OF	NO. OF	REMARKS
No.	E		POSTS	APPLICAT	NOMINA TION	
1	2	3	4	5	6	7
51.	-Do-	Registrar of Neuro- surgery	1	2	1	Commission's recommendation was sent on 30-09-2013. The lone nominee was appointed during the year under report.
52.	-Do-	Registrar/Resident Physician in Dentistry	1	5	1	Commission's recommendation was sent on 30-09-2013. The lone nominee was appointed during the year under report.
53.	-Do-	Asstt. Professor in Nephrology	1	2	1	Commission's recommendation was sent on 22-07-2013. The lone nominee was appointed during the year under report.
54.	-Do-	Asstt. Professor in Neuro-surgery	1	3	1	Commission's recommendation was sent on 30-09-2013. The lone nominee was appointed during the year under report.
55.	-Do-	Asstt. Professor in Oncology	1	5	1	Commission's recommendation was sent on 30-09-2013. The lone nominee was appointed during the yea under report.
56.	Soil Conservation Deptt.	Soil Conservation Ranger	10	804	10	Commission's recommendation was sent on 31-08-2013. All the nominees were appointed during the year under report.
57.	Finance (Economic) affairs Deptt.	Rech. Asstt.	5	876	5	Commission's recommendation was sent on 30-1-2014. 4 (four) nos nominees of the Commission were appointed during the year under report.
		Total	296	3303	179	

CHAPTER –IV RECRUITMENT RULES AND SERVICE RULES

CHAPTER -IV

RECRUITMENT RULES AND SERVICE RULES

4.1. The following table shows the quantum of works handled by the Commission in the area of Draft Recruitment Rules and Service Rules during the year under report.

SL.No.	File No	Subject	Remarks
1.	A-4/12/59-60	Assam Civil Service (Amendment) Rules, 2014	Commission's approval to the proposed amendment was communicated to the Govt. on 17-02-2014. Govt.'s decision was not received during the year under report.
2.	E-5/78-79	Draft Assam Education Service (Amendment) Rules, 2012.	Commission's approval to the proposed amendment was communicated to the Govt. on 23-08-2013. Govt. finalized the same on 18-12-2013.

CHAPTER -V

PROMOTION

CHAPTER -V PROMOTION

5.1. The following table indicates the quantum of works handled by the Commission in the area of promotion during the year under report.

SI .No.	Departments/ Service	Name of posts	No. of posts	No of cases examine d	No. of nomin ation	Remarks
1.	A)Industries & Commerce Deptt. DP-18/1/2012-2013	Promotion to the post of Asstt. Director of Cottage Industries and its equivalent post.	4	4	4	The Commission's recommendation latter was sent on 22/5/2013. All the 4 (four) nominees of the Commission were promoted during the year under report.
2.	B) Social welfare <u>Deptt.</u> DP-46/5/2005-2006	Promotion to the post of Deputy Director/Programme officer/Principal GovtBDS Deaf & Dumb School etc.	4	4	4	The Commission's recommendation letter was sent on 03/06/2013, All the 4 (four) Nominees of the Commission were promoted during the year under report.
3.	C) Town & Country Planning under Urban Development. DP-32/1/2012- 2013.	Promotion to the post of Asstt. Research Officer, Town & Country planning .	1	1	1	The Commission's recommendation letter was sent on 12/3/2014. The lone nominee of the Commission was promoted during the year under report.

SI .No.	Departments/ Service	Name of posts	No. of posts	No of cases examine d	No. of nomin ation	Remarks
4.	D)Handloom Textiles & Sericulture Deptt DP-30/1/2012- 2013.	Promotion to the post of Superintendent of Sericulture under Handloom Textiles & Sericulture Deptt.	7	7	7	The Commission's recommendation letter was sent on 26/09/2013. All the 7 (Seven) nominees of the Commission were promoted during the year under report.
5.	DP-30/4/2012-2013	Promotion to the post of Asstt. Director, Sericulture .	7	7	7	The Commission's recommendation letter was sent on 01/08/13. All the nominees of the Commission were promoted during the year under report.
6.	DP-30/3/2012- 2013.	Promotion to the post of Joint Director, Sericulture	2	2	2	The Commission's recommendation letter was sent on 17/07/2013. But no promotion notification was received during the year under report
7.	DP-30/5/2012-2013	Promotion to the post of Sub-Register /Handloom Officer (Co-Opp) under Directorate of Handloom & Textile.	6	6	6	The Commission's recommendation letter was sent on 14-05-2013 All the nominees of the Commission were promoted during the year under report.
8.	DP-30/6/2012- 1013.	Promotion to the post of Asstt. Director of Sericulture	3	3	3	The Commission's Recommendation letter was sent on 02-09-2013. But no

SI .No.	Departments/ Service	Name of posts	No. of posts	No of cases examine d	No. of nomin ation	Remarks
					2	Promotion notification was received during the year under the report.
9.	E) Environment & Forest Deptt. DP-13/6/2010-2011	Promotion to the post of Forest Ranger.	109	102	102	The Commission's recommendation letter was sent on 13/09/2013. All the nominees of the Commission were promoted during the year under report
10.	F) Animal Husbandry & Veterinary Deptt. DP-2/1/2013-2014.	Promotion to the Post of Joint Director Animal Husbandry & Veterinary Deptt.	1	1	1	The Commission's recommendation letter was sent on 17/12/2013. The lone nominee of the Commission was promoted during the year under report.
11.	G) Cultural Affairs <u>Deptt</u> . DP-44/1/2009-2010	Promotion to the post of District Librarian, Cultural Affairs Deptt.	12	12	12	The Commission's recommendation letter was sent on 16/10/2009. All the Commission's nominees were promoted during the year under report.
12.	(H)Fishery Deptt. DP-12/5/2011- 2012.	Promotion to the post of Asstt. Executive Engineer, Fisheries.	5	5	2	The Commission's recommendation letter was sent on 6/05/2013. The 2(two) nominees of the Commission were promoted during the year under report.

			1		1	
SI.	Department/ Service	Name of Posts	Nos.	No. of	No. of	Remarks
No			of	Cases	Nomina	
			Posts	Examined	tion	
13.	DP-12/06/2011-	Promotion to the	1	1	1	The Commission's
	2012.	post of Asstt.				recommendation
		Executive Engineer				letter was sent on
		Fisheries.				19/04/2013. But No
						promotion
						notification was
						received during the
						year under report.
14.	Water Resource	Promotion to the	4	4	4	The Commission's
	Deptt.	post of Asstt.				recommendation
	DP-50/1/2013-2014	Engineer © water				letter was sent on
		resources.				24/09/2013. But No
						promotion
						notification was
						received during the
						year under report.
15.	Irrigation Deptt.	Promotion to the	1	1	1	The Commission's
	DP-37/2/2010-2011	post of Research				recommendation
		Officer, Irrigation				letter was sent on
		Deptt.				24-10-2013. But No
						promotion
						notification was
						received during the
						year under report.
16.	DP-37/3/3013-2014.	Promotion/	1	1	1	The Commission's
		upgradation to the				recommendation
		post of Asstt.				letter was sent on
		Engineer (M)				23/09/2013. But No
		Irrigation Deptt.				promotion
						notification was
						received during the
						year under report.

SI .No.	Departments/ Service	Name of posts	No. of posts	No of cases examine d	No. of nomin ation	Remarks
17.	DP-37/2/2013- 2014.	Promotion/up gradation to the post fo Asstt. Engineer, Irrigation Deptt.	1	1	1	The Commission's recommendation letter was sent on 30/09/2013. But no promotion notification was received during the year under report.
18	Finance (Estt-B) Dept. DP-34/8/2013-2014	Addl. Commissioner of Taxes under Finance (Taxation) Dept.	2	2	2	The Commission's nominees were promoted during the year under report.
19	DP-34/9/2013-2-14	Addl. Commissioner of Taxes under Finance (Taxation) Dept.	1	1	1	The Commission's recommendation's recommendation leter was sent on 17.12.2013. The Commission's lone nominee was promoted during the year under report.
20.	DP-11/09/2012- 2013	Sr. Research Officer under Finance (Economic Affairs) Deptt.	2	2	2	The Commission's recommendation letter was sent on 12-2-2014. But no promotion notification was received during the year under report.
21.	DP-11/10/2012- 2013	Research Officer under Finance · (Economic Affairs) Deptt.	2	2	2	The Commission's nominees were promoted during the year under report.
22.	Food, Civil Supplies & Consumer Affairs Deptt. DP-31/2/2009- 2010.	Superintendent of Food, Civil Supplies & Consumer Affairs.	10	10	10	The Commission's recommendation letter was sent on 19-03-2014. But no promotion

SI .No.	Departments/ Service	Name of posts	No. of posts	No of cases examine d	No. of nomin ation	Remarks
						notification was received during the year under report.
23.	DP-31/3/2009-2010	Inspector of Food, Civil Supplies & Consumer Affairs.	17	15	15	The Commission's nominees were promoted during the year under report.
24.	DP-31/2/2011-2012	Deputy Director of Food, Civil Supplies & Consumer Affairs.	2	2	2	The Commission's recommendation letter was sent on 7-11-2013. Both the nominees were Promoted during the year under report.
25.	Mines and Minerals Department DP-25/1/2011-2012	Officer Surveyor in the Directorate of Geology and Mining, Assam.	1	1	1	The Commission's recommendation letter was sent on 31-5-2013. But no promotion notification was received during the year under report.
26.	DP-25/5/2012-2013	Sr. Drilling Engineer in the Directorate of Geology and Mining ,Assam.	1	1	1	The Commission's nominee was promoted during the year under report.
27.	Public Works (Roads) Department. DP-26/1/2013- 2014.	Assistant Engineer(C)(M) under P.W.D.	4	4	4	The Commission's nominees were promoted during the year under report.

SI .No.	Departments/ Service	Name of posts	No. of posts	No of cases examine d	No. of nomin ation	Remarks
28.	DP-26/3/2013-2014	Research Officer in Planning cell under Public Works Deptt.	1	1	1	The Commission's recommendation was sent on 28/02/2014. But no promotion notification was received during the year under report.
29.	Transport Department DP- 34/2/2013- 2014	Research Officer, Transport survey Planning Cell under Transport Deptt.	1	1	1	The Commission's nominee was promoted during the year under report.
30.	P & D Deptt. DP-23/10/2012- 2013	Asstt. Research Officer/ Asstt. Planning Officer under P & D Deptt.	5	3	3	The Commissions nominees were promoted during the year under report.
31.	DP-23/5/2012-2013	Sr. Research Officer /Deputy Director of Directorate of Economics & Statistics under P & D.	9	3	3	The Commissions nominees were promoted during the year under report.
32.		To the post of i. Director under P & D Deptt.	2	2	2	All the nominees of the Commission were promoted
	DP-23/17/2012- 2013	ii. Addl. Director under P & D	2	2	2	during the year under report.
		Deptt. iii. Joint Director under P & D.	2	1	1	

SI .No.	Departments/ Service	Name of posts	No. of posts	No of cases examine d	No. of nomin ation	Remarks
33.	DP-23/1/2010-2011	SRO/SPO under P & D Deptt.	5	5	5	All the five nominees of the Commission were promoted during the year under report.
34.	DP-23/16/2012- 2013	Additional Director under Planning & Development Deptt.	1	1	1	The lone nominee of the Commission was promoted during the year under report.
35.	DP-23/11/2012- 2013	Joint Director/ COD in Planning Service under P & D Deptt.	2	2	2	The Commission nominees were promoted during the year under report.
36.	DP-23/12/2012- 2013	Research Officer of Directorate of Economic & Statistics under P & D Deptt.	2	1	1	The Commission recommendation letter was sent on dtd.24 th Sept./2013. But no promotion notification was received during the year under report.
37.	DP-23/4/2011-2012	Asstt. Research Officer /Asstt. Planning Officer under P & D Deptt.	4	4	4	The Commission nominees were promoted during the year under report.
38.	<u>Excise Deptt.</u> DP-9/6/2012-2013	Deputy Supdt. of Excise under Excise Deptt.	14	1	1	The Commission recommendation letter was sent on dtd. 17 th Feb. /2014. No promotion notification was received during the

SI .No.	Departments/ Service	Name of posts	No. of posts	No of cases examine d	No. of nomin ation	Remarks
						year under report.
39.	DP-9/3/2013-2014	Deputy Commissioner of Excise under Excise Deptt.	2	2	2	The Commission recommendation letter was sent on dtd31 st March/2014. No promotion notification was received during the year under report.
40.	DP-9/3/2012-2013	Deputy Supdt. of Excise under Excise Deptt.	14	3	3	The Commission nominees were promoted during the year under report.
41.	DP-9/4/2012-2013	Chemist under the Deptt. of Excise	1	1	1	The Commission nominee was promoted during the year under report.
42.	DP-9/2/2013-2014	Deputy Supdt. of Excise under Excise Deptt.	14	1	1	The Commission recommendation letter was sent on dtd. 6 th Sept./2013 No promotion notification was received during the year under report.
43.	Home Department DP-17/16/2010- 2011	Class –II Civil Defence	. 3	3	3	Commission's nominees were promoted during the year under report.
44.	DP-17/1/2013-2014	Joint Director of Forensic Science	1	1	1	The lone nominee of the Commission was promoted during the year under report.

SI .No.	Departments/ Service	Name of posts	No. of posts	No of cases examine d	No. of nomin ation	Remarks
45.	<u>Labour & Emp.</u> <u>Deptt.</u> DP-19/4/2012-2013	Deputy Labour Commissioner	2	2	1	-Do-
46.	DP-19/2/2013-14	Joint Director of Employment	1	1	1	-Do-
47.	Sectt. Admn. Deptt. DP-29/1/2012-13	Administrative Officer	1	1	1	Commission's recommendation on was sent on 27/9/2013. But promotion notification was not received during the year under report.
48.	DP-29/4/2012-13	Spl. Officer & Ex- Officer Dy. Secretary.	1	1	1	Commission's recommendation on was sent on 25/10/2013. But promotion notification was not received during the year under report.
49.	Education Deptt. DP-7/4/2012-13	Principal, Basic Training Centre	18	18	18	Commission's nominees were promoted during the year under report.
		Total =	319	263	259	

5.2 Department wise quantum of works handled by the Commission in the area of promotion is indicated at Appendix-VIII.

CASES OF DELAYED PROMOTION:

5.3. In 17 (seventeen) cases of promotion offer of promotion to the candidates recommended by the Commission were delayed by various Departments of Government (Appendix-IV). The Commission recommended 34 candidates against 61 posts of various Departments. But no appointment notification was received during the year under report.

CHAPTER -VI

DISCIPLINARY CASES

CHAPTER -VI

6.1. The following shows the quantum of Disciplinary cases referred to and disposed off by the Commission during the year under report.

ω	5		SL.NO.
DP-11/5/2012-13	DP-3/2/2013-14	DP-3/1/2013-14	FILE NO.
Shri Chitta Ranjan Sarma, Supdt. of Taxes Mangaldoi, Finance (Taxation) Deptt.	Shri Mrinal Khaund, ACS, Personnel (A) Deptt.	Shri Khagen Borgohain, ACS, ADC (Revenue) Lakhimpur.	NAME AND DESIGNATION OF THE OFFICER
After careful perusal of all the relevant records of the D.P. drawn against Sri Chitta Ranjan Sarma, the then Superintendent of Taxes, Mangaldoi unit under Finance (Tax) Deptt. The Commission agrees to the Government decision to impose penalty of withholding of 2 (two) increments without cumulative effect on the D.O	On perusal of the proposal of the personnel (A) Department regarding the D.P. drawn up against Shri Mrinal Khound ACS, The Commission agrees to the proposed penalty for removing from Govt. service in respect of Shri Khaund as required under Rule 9 (10) of the Assam Service (Discipline & Appeal) Rules, 1964.	After careful perusal of all the relevant records of the D.P. drawn up against Shri Khagen Borgohain, ACS, the then ADC, Lakhimpur under personnel (A) Deptt. the Commission agrees to the Government decision to impose a penalty of withholding 2 (two) increments with cumulative effect on the D.O.	SUBJECT
Commission's advice was accepted by the Govt. and later on stayed.	Commission's advice was sent on 6/11/2013. But no reply was received during the year under report.	Commission's advice was sent on 10-07-2013. But no reply is received during the year under report.	REMARKS

ō,	'n	4,	SL.NO.
DP-11/1/2013-14	DP-11/2/2013-14	DP-11/6/2012-13	FILE NO.
Shri Rajendra Prasad Gautam, Supdt. of Taxes, Finance (Taxation) Department.	Shri Uddhab Ch Das, Supdt. of Taxes, Barpeta Road unit, Finance (Taxation) Department.	Shri Chitta Ranjan Sarma, Supdt. of Taxes, Nalbari, Finance (Taxation) Deptt.	NAME AND DESIGNATION OF THE OFFICER
On perusal of the proposal of the Finance (Taxation) Deptt. regarding the D.P. drawn up against Shri Rajendra Prasad Gautam, Supdt. of Taxes, the Commission agrees to the proposed Govt. decision to impose a minor penalty of withholding of 2 (two) annual increments without cumulative effect on the D.O.	On careful consideration of enquiry report and on perusal of the records and having regards to the evidence and circumstances appearing in the D.P. case drawn up against Shri Uddhab Ch. Das, Supdt. of Taxes, Barpeta Road unit under Finance (Taxation) Department, the Commission is of the view that the penalty for withholding of 2 (two) annual increments without cumulative effect will meet the end of justice instead of proposed penalty for withholding 2 (two) annual increments without cumulative effect on the D.O.	After careful perusal of all the relevant records of the D.P. drawn up against Sri Chitta Ranjan Sarma, the then Superintendent of Taxes, Nalbari unit under Finance (Tax) Deptt., the Commission agrees to the Government decision to impose penalty of withholding of 2 (two) increments with cumulative effect on the D.O.	SUBJECT
Commission's advice accepted by the Govt.	Commission's advice accepted by the Govt.	Commission's advice was accepted by the Govt. and later on stayed.	REMARKS

7.	SL.NO.
DP-11/3/2013-14	FILE NO.
Shri Ganesh Sarma, Asstt. Commissioner of Taxes Tinsukia Unit, Finance Tax Deptt.	NAME AND DESIGNATION OF THE OFFICER
On perusal of the proposal of the Finance (Taxtion) Deptt. regarding D.P. Drawn up against Shri Ganesh Sarma, the then Asstt Commissioner of Taxes, Tinsukia unit, the Commission agrees to the Govt. decision for imposing the proposed penalty of recovery of an amount of Rs. 8 lakh (Rupees eight lakh) only.i.e. nearly 50% of the loss caused to state exchequer which is Rs. 16,15,084.00 only in the following manner: a. Deduction at the rate of Rs. 7,500 per month w.e.f. 1-10-2013 till his superannuation which would lead to deduction of Rs. 75,000/- b. In addition to (a) above the DCRG due to him at the rate of Rs. 7 lakhs shall be deducted completely. c. In addition to (a) and (b) above balance Rs. 25,000/- would be deducted from his leave encashment benefits.	SUBJECT
Commission's advice is accepted by the Govt.	REMARKS

10.	.9	œ	SL.NO
0. DP-22/1/2012-13	DP-22/1/2013-14	Dp-22/4/2012-13	O. FILE NO.
Shri Narayan Kakati , J.E. Kathiatoli Dev . Block, Nagaon, Panchayat and Rural Dev. Department.	Shri Lakshmi Prasad , J.E. (U/S) Rupshi Dev. Block ,Dhubri Dist., Panchayat & Rural Development (B) Department.	Sri Nasser Saukat, the then BDO, Kakapathar Dev, Block, Panchayat & Rural Dev. Departmnt.	NAME AND DESIGNATION OF THE OFFICER
On perusal of the proposal of the Panchayat & Rural Development Deptt. regarding the D.P. drawn up against Shri Naayan Kakati, the then Junior Engineer, Kathiatoli Dev. Block, the Commission agrees to the Govt. decision to impose the following penalties under the provision of Rule 7 (ii) & 7 (iii) of the Assam Services (D & A) Rules, 1964 on the D.O. Withholding of 2 (two) increments with cumulative effect.	On perusal of the proposal of the P & R.D. Department regarding D.P. drawn up against Sri Lakshmi Prasad, J.E.(U/S) Rupshi Dev. Block , Dist. Dhubri, the Commission agrees to the Govt. decision to impose a penalty of "Censure" under the Rule 7 (i) of the Assam Services (D & A) Rules, 1964, on the D.O.	On perusal of the proposal of the P & R.D. Department regarding the Departmental Proceeding drawn up against Sri Nasser Saukat, the then BDO, Kakapathar Development Block, Tinsukia, the Commission agrees to the Govt. decision to impose the propose penalty of "Censure" on the D.O. as per provision of Rule 9 (II) of the Assam Service (D & A) Rules, 1964, in respect of the punishment mentioned at Sl. (i) to (iii) of Rules 7 of the said Rules.	SUBJECT
Commission's advice was sent on 20-01-2014. But no reply is received during the year under report.	Commission's advice was sent on 12-1-2013. But no reply is received during the year under report.	Commission's advice was sent on 25-06-2013. But no reply is received during the year under report.	REMARKS

12.	11.		SL.NO.
DP- 16/41/2011- 12	Dp-37/1/2013-14		FILE NO.
Dr. Pratul Mahanta , Asstt. Professor F. & S.M. Deptt. GMCH , Guwahati, H & F. W. Department.	Shri Utpal Choudhury, E.E. Hailakandi Sub Divn. 1. Shri Deepak Goswami, AEE, Katlicheura Sub. Divn. 2. Shri Debabrata Shee Sr. Grade J.E. Hailakandi Sub. Divn. Irrigation Department.		NAME AND DESIGNATION OF THE OFFICER
On perusal of the proposal of the H & F. W. Deptt. regarding the D.P. drawn up against Dr. Putul Mahanta, Asstt. Prof. FSM, GMCH, the Commission agrees to the Govt. decision to impose one of the penalties prescribed in Rule 7 (iv) of the Assam Services (D & A) Rules, 1964 on the D.O. However, it is also suggested not to impose double punishment upon the D.O. as prescribed under the rule 7 (iv) of the said rule.	On perusal of the proposals of the Irrigation Deptt. regarding the D.P. drawn up against (1) Sri Utpal Kr Choudhury , E.E. (2) Sri Deepak Goswami, AEE and (3) Shri Debabrata Shee, Sr. Grade. J.E. under Hailakandi Dev. (Irrigation) , the Commission agrees to the proposed penalty of dismissal from Service which shall ordinarily be disqualification for future employment as per provision specified in clause (vii) of Rule 7 read with Sub-Rule (10) of Rule 9 of the Assam Services (Discipline & Appeal) Rules, 1964 to be imposed on the 3 (three) Delinquent officers.	(ii) Recovery of misappropriated amount of Rs. 216,972.00 only.	SUBJECT
Commission's advice was sent on 18-04-2013. But no reply is received during the year under report.	Commission's advice was sent on 28-02-2014. But no reply is received during the year under report.		REMARKS

14.	13.	SL.NO.
DP-35/1/2013-14	DP-50/1/2012-13	FILE NO.
Sri Raj Sobhan Goswami, Sub- Registrar Kamrup)Metro) Revenue & D.M. (Registration) Department.	Shri H.P. Milli, Asstt. Executive Engineer, Ghilamara Water Resource Sub-Division, Water Resources Department.	NAME AND DESIGNATION OF THE OFFICER
On perusal of the proposal of the Revenue & D.M. (Registration) Deptt. regarding the D.P. drawn up against Shri Raj Sobhan Goswami the then Sub-Registrar, Kamrup (Metro), the Commission agrees to the proposed penalty for withholding of 3 (three) increments with cumulative effect on the D.O.	After careful perusal of all the relevant records of the D.P. drawn up against Sri H.P. Milli, the then Asstt. Executive Engineer, Ghilamara W.R. Sub-Division under water Resources Deptt., the Commission agrees to the Govt. decision to impose penalty of withholding of 1 (one) increment without cumulative effect under the provision of Rule 7 (ii) of the Assam Services (D & A) Rules, 1964 on the D.O. and to treat the period of Suspension as on duty for pensioner benefit only.	SUBJECT
Commission's advice is accepted by the Govt.	Commission's advice was sent on 23-04-2013. But no reply is received during the year under report.	REMARKS

CHAPTER -VII

RTI CASES

CHAPTER -VII

A new cell "Right to information" by name was set up in the office of Assam Public Service Commission for furnishing information to the intending candidates under the Right to Information Act, 2005 on 18-03-2006. The cell was function from that day. It is functioning from 10.00 A.M. to 5.00 P.M. on all the working days.

The following statement indicate the quantum of works handled by the Commission in the area of RTI case during the year under report.

- 1. No. of application were received by the Commission =129
- 2. No. of cases disposed of by the Commission =117
- 3. No. of cases transferred to other Deptt. as the matter was related to those Deptts.=12
- 4. An amount of Rs. 117.00 (Rupees one thousand one hundred seventeen) only was received as application fee during the year under report.

ACKNOWLEDGEMENT

The Commission would like to place on record their grateful thanks to various Departments of Government of Assam and other Institution for the valuable help and Cooperation rendered by them without which it would not have been possible for the Commission to discharge their constitutional duties and functions.

The Commission expresses their deep sense of appreciation for the hard work and efficient performance of duties by their officers and other Members of the staff.

Sri R.K. Paul - Chairman

Dr. S. Rahman - Member

Dr. B.K. Doley - Member

Brig. R. Borthakur, (Retd.)

Member

Dated Guwahati the

Secretary

Assam Public Service Commission Jawaharnagar Khanapara Guwahati-22

APPENDICES

APPENDIX-I VIDE PARAGRAPH 1.4. STAFF OF THE COMMISSION (2013-2014)

"No.	Name of the post	Total	Present position	Vacant =
1	2	3	4	5
Α	GAZETTED STAFF		4	NITI
1.	Secretary	1	1	NIL
2.	Principal Controller of Exam	1	1	NIL
3.	Deputy Secretary.	4	2	2
4.	Controller of Exam	1	1	NIL
5.	Asstt. Controller of Exam.	2	2	NIL
6.	Under Secretary	7	5	2
7.	P.S. to Chairman	11	NIL	1
8.	Steno Grade -I	2	2	NIL
9.	Programmer	1	NIL	1
10.	F.A.O.	1	1	NIL
11.	Sr. Research Officer	1	1	NIL
12.	Research Officer	1	1	NIL
13.	Assistant Research Officer	1	1	NIL
14.	Superintendent	11	10	11
15.	Record Keeper	1	1	NIL
16.	Asstt. Programmer	1	1	NIL
10.	Total	37	30	7
В.	NON GAZETTED STAFF:	9		
1.	Steno Grade - II	1	NIL	1
2.	Sr. A.A. including Nazir	35	34	1
3.	Jr. A.A.	52	35	17
4.	Research Assistant	1	1	NIL
5.	Selection Grade Typist	1	NIL	11_
6.	Typist	19	14	5
7.	Driver	14	12	2
8.	Roneo Operator	1	1	NIL
0.	Total	124	97	27
			×	
C.	GRADE IV STAFF			
1.	Duftry	3	3	NIL
2.	Head Peon	2	2	NIL
3.	Peon	28	25	3
4.	Chowkidar	2	2	NIL
5.	Sweeper	2	2	NIL
5.	Total	37	33	4
	Grand Total	197	161	36

APPENDIX –II VIDE PARAGRAPH 1.6.

The following Statement Shows Receipts and Expenditure of the Commission during the year 2013-2014.

SL. No.		AMOUNT
1	2	3
A.	RECEIPTS	
-1.	Application and Examination fees etc.	Rs. 48,195.00 (Forty eight thousand one hundred ninety five) only.
В.	EXPENDITURE	
1.	Salaries	Rs. 72852000.00
2.	Wages	Rs. 1332000.00
3.	Travel Expenses	Rs. 1201000.00
4.	Office Expenses	Rs. 9971000.00
5.	PPS (Payment for Professional & Special Services)	Rs. 10000000.00
6.	Minor works	Rs. 1873000.00
7.	Machinery & Equipment	Rs. 579000.00

Total :-

Rs. 9,78,56,195.00

(Rupees Nine Crore Seventy Eight Lakhs Fifty Six Thousand One Hundred Ninety Five) only.

APPENDIX –III

VIDE PARAGRAPH 1.8.

Comparative statement of work load in the last five years (2009-10 to2013-14).

.No.	Works	2009-2010	2010-2011	2011-2012	2012-2013	2013-201
1	2	4	5	6	7	8
Α.	RECRUITMENTY BY EXAM. Written Examination with Interview or Evaluation of Service Record:					
1.	No. of Examination held	2	NIL	2	1	4
2.	No. of posts	116	NIL	122	280	303
3.	No. of Candidates	38244	NIL	234	3019	95,744
4.	applied No. of Candidates appeared	5569	NIL	184	2503	44,631
5.	No. of Candidates Interviewed	600	NIL	N.A.	579	259
6.	No. of Candidates Recommended	2116	NIL	113	NIL	342 ***
B.	HALF YEARLY DEPTT. EXAM.					
1.	No. of Examination held	1	1	1	1 107	NIL
2.	No. of Officers applied	388	950	950	437	NIL
3.	No of Officers appeared	238	462	482	312	NIL
C.	RECRUITMENT BY INTERVIEW					
1.	No of posts for which requisitions were received during the year.	483	448	995	67	296
2.	No. of Application received	5606	3580	6071	5100	3303
3.	No of Candidates recommended.	416	356	862	67	179
D.	PROMOTION					-
1.	No of posts for which requisitions were received.	729	980	525	609	319
2.	No. of Officers Examined	663	532	321	531	263

SL.No.	Works	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
1	2	4	5	6	7	8
3.	No. of Officers Recommended	539	493	284	441	259
E.	DISCIPLINARY AND APPEAL CASES		<u> </u>			14
1.	No of cases received	20	17	22	24	14
2.	No of cases disposed off	20	15	22	24	14
3.	No of cases accepted by the Govt.	12	5	9	5	6
F.	DRAFT SERVICE RULES					
1.	No. of Draft Service Rules received.	2	2	0	4	2
2.	No of Draft Executive orders/Service Rules approved by the Commission	2	2	0	4	2
3.	No. of Draft Service Rules accepted by the Govt.	NIL	1	0	1	1
G.	CORRESPONDENCE					
1.	No. of letters and telegrams received.	2658	3337	1787	2418	5887
2.	No. of letter and Telegram issued	3895	10827	41819	8677	3146
Н.	EXTRA ORDINARY (INJURY) PENSION CASES					NITI
1.	No. of cases received	NIL	NIL	NIL	NIL	NIL
2	No. of cases disposed off	NIL	NIL	NIL	NIL	NIL

^{***} Interview of C.C. Exam. /2013 was not held during the year under report. The recommendation of C.C. Exam/2009 was declared during the year under report. Holding of C.C. (M) Exam/2009 was delayed due to non-disposal of court cases pending in the Hon'ble Gauhati High court.

APPENDIX-IV VIDE PARAGRAPH 1:14,3.3 & 5.3.

Statements showing the cases of officers whose offer of appointment were delayed by the Government in various Departments (Position on 31^{st} March 2014) in the areas of Examination, Direct Recruitment and Promotion.

	nation, Direct Recruitment a	NAME OF POST	NO. OF	NO.OF
i.No.	DEPTT. OF SERVICE	MAME OF POST	POST	NOITANIMON
1	2	3	4	5
A)	EXAMINATION			
1.	Environment & Forest Deptt.	Assistant Conservator of Forest	15	15
2.	DO	Forest Ranger	10	10
3.	Assam Finance Service Deptt.	FAO/TO	37	37
(B)	DIRECT RECRUITMENT			
1.	Education, Higher Deptt	Assistant Professor in Nyaya in, K.K. Handique Govt. Sanskrit College	1	1
2.	Education, (Secondary) Deptt	Post Graduate teacher in Chemistry	2	2
3.	D0	Post Graduate teacher in Persian	1	1
4.	Do	Post Graduate teacher in Botany	2	2
5.	DO	Post Graduate teacher in English	4	4
6.	Do	Post Graduate teacher in Sanskrit	1	1
7.	Do	Post Graduate teacher in Mathematics		1
8.	Do	Post Graduate teacher in Hindi	3	3
9.	Do	Post Graduate teacher in Economics	2	2
10.	Do	Post Graduate teacher in Physics	3	3

SI.No.	DEPTT. OF SERVICE	NAME OF POST	NO. OF POST	NO.OF NOMINATION
1	2	3	4	5
1.	Do	Post Graduate teacher in Political Science	2	2
12.	Do	Post Graduate teacher in Logic & Philosophy	1	1
13.	Do	Post Graduate teacher in History	1	1
14.	Do	Post Graduate teacher in Anthropology	1	1
(c)	PROMOTION			
15	Secretariat Admn. Department	Administrative Officer	1	1
16	DO	Special Officer & Ex Officio Dy Secretary	1	1
17	Handloom, Textile & Sericulture Deptt.	Joint Director Sericulture Deptt.	2	2
18	Do	Asstt. Director of Sericulture	3	3
19	Fishery Deptt.	Asstt. Executive Engineer, Fisheries	1	1
20	Water Resource Deptt.	Asstt. Engineer (Civil)	4	4
21	Irrigation Deptt.	Research Officer	1	1
22	Do	Asstt. Engineer (Mechanical)	1	1

Sl.No.	DEPTT. OF SERVICE	NAME OF POST 3	NO. OF POST	NO.OF NOMINATION 5
23	Do	Asstt. Engineer	1	1
24	Do	Sr. Research Officer under Finance (Economic Affairs) Deptt.	2	2
25	Food, Civil Supplies & Consumer Affairs Deptt.	Superintendent of Food, Civil Supplies & Consumer Affairs Deptt.	10	10
26	Mines & Minerals Deptt.	Officer Surveyor in the Directorate of Geology & Mining ,Assam	1	1
27	Public Works (Roads) Deptt.	Research Officer in Planning cell under public Works Deptt.	1	1
28	Do	Research Officer of Directorate of Economic & Statistics		1
29	Excise Deptt.	Deputy Supdt. of Excise	14	1
30	Do	Deputy Commissioner of Excise	2	2
31	Do	Deputy Supdt. of Excise	14	1
		Total	148	121

APPENDIX-V VIDE PARAGRAPH 3.2

List of posts for which suitable candidates could not be found in the area of Direct Recruitment by Interview and Promotion cases during the year

SL.NO	NAME OF DEPTTS.	NAME OF POSTS	NO. OF POSTS	NO. OF CANDIDATES RECOMMEND ED	REMARKS
1.	2	3	4	5	6
Α	DIRECT RECRUITMENT				
1	Higher Education (Technical)	Assistant Professor (Tech) in Electronics and Telecommunication Engineering.	5	4	Commission's recommendation was sent on 21-09-2013 and all the nominees were appointed during the year under
2	Do	Assistant Professor (Tech.) in Mechanical Engineering	6	5	Commission's recommendation was sent on 21-09-2013 and all the nominees were appointed during the year under report.
3.	Do	Assistant Professor (Tech.) in Chemical and Process Control Engineering	5	2	Commission's recommendation was sent on 21-09-2013 and all the nominees were appointed during the year under report.
4.	Health & Family Welfare (B) Deptt.	Demonstrator of Anatomy	14	9	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.

	X		33		
SL.NO	NAME OF DEPTTS.	NAME OF POSTS	NO. OF POSTS	NO. OF CANDIDATES RECOMMEND ED	REMARKS 6
5	Do	Demonstrator of Physiology	12	5	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.
6.	Do	Demonstrator of Bio- Chemistry	4	3	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.
7.	Do	Demonstrator of Microbiology	6	3	Commission's recommendation was sent on 30-9-2013. All the nominees were appointed during the year under report
8	Do	Demonstrator of Pharmacology	13	7	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.

SL.NO	NAME OF DEPTTS.	NAME OF POSTS	NO. OF POSTS	NO. OF CANDIDATES RECOMMEND ED 5	REMARKS
9	Do	Demonstrator of Pathology	25	8	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.
10	Do	Demonstrator /Registrar of Forensic Science Medicine	11	3	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.
11.	Do	Demonstrator of Community medicine (SPM)	19	5	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.
12	Do	Registrar/Resident Physician of Pediatrics	6	5	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.

SL.NO	NAME OF DEPTTS.	NAME OF POSTS	NO. OF POSTS	NO. OF CANDIDATES RECOMMEND ED	REMARKS
13	Do	Registrar/Anesthetist of Anesthesiology (including Emergency)	33	5	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.
14	Do	Registrar/Demonstra tor in Radiology	14	5	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.
15.	Do	Registrar in Physical medicine & Rehabilitation	8	2	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.
16.	Do	Registrar/Resident Surgeon in Surgery	10	7	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.

SL.NO	NAME OF DEPTTS.	NAME OF POSTS	NO, OF POSTS	NO. OF CANDIDATES RECOMMEND ED 5	REMARKS 6
17	Do	Registrar/Resident Physician in T.B. & Chest	4	3	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.
18	Do	Demonstrator of Pharmacology	13	7	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.
19	Do	Demonstrator of Pathology	25	8	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.
20	Do	Demonstrator/Regist rar of Forensic Science Medicine	11	3	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.

SLNO	NAME OF DEPTTS.	NAME OF POSTS	NO. OF POSTS	NO. OF CANDIDATES RECOMMEND ED 5	REMARKS 6
21	Do	Demonstrator of Community medicine (SPM)	19	5	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.
22	Do	Registrar/Resident Physician of Pediatrics	6	5	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.
23.	Do	Registrar/Anesthetist of Anesthesiology (including Emergency)	33	5	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.
24	Do	Registrar/Demonstra tor in Radiology.	14	5	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.

SL.NO	NAME OF DEPTTS.	NAME OF POSTS	NO. OF POSTS	NO. OF CANDIDATES RECOMMEND ED	REMARKS
25.	Do	Registrar in Physical Medicine & Rehabilitation	8	2	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.
26	Do	Registrar/Resident Surgeon in Surgery	10	7	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.
27	Do	Registrar/Resident Physician in T.B. & Chest .	4	3	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.
28.	Do	Registrar/Resident Physician in Cardiology	4	2	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.

			65		
SL.NO	NAME OF DEPTTS.	NAME OF POSTS	NO. OF POSTS	NO. OF CANDIDATES RECOMMEND ED	REMARKS
29.	Do	Resident Physician in Endocrinology	2	1	Commission's recommendation was sent on 30-09-2013. All the nominees were appointed during the year under report.
В	PROMOTION				
1	Planning & Development Deptt.	Asstt. Research officer/Asstt. Planning officer under Planning & Development Deptt.	5	3	The Commission's nominees were promoted during the year under report.
2.	Do	Sr. Research Officer/Deputy Director of Directorate of Economics & Statistics under Planning & Development Deptt.	9	3	The Commission's nominees were promoted during the year under report.

SL.NO	NAME OF DEPTTS.	NAME OF POSTS	NO. OF POSTS	NO. OF CANDIDATES RECOMMEND ED	REMARKS
1.	2	3	4	5	The nominee of the
3.	Do	Joint Director Under P & D Deptt.	2	1	Commission was promoted during the year under report.
4	Do	Research Officer of Directorate of Economic & Statistics under P & D Deptt.	2	1	Commission's recommendation was sent on 24 th Sept. 2013. But no promotion notification was received during the year under report.
5.	Environment & Forest Deptt.	Promotion to the post of Forest Ranger.	109	102	The Commission's recommendation letter was sent on 13/09/2013. All the nominees of the Commission were promoted during the year under report.
6.	Food, Civil Supplies & Consumer Affairs Deptt.	Inspector of Food, Civil Supplies & Consumer Affairs.	17	15	The Commission's nominees were promoted during the year under report.

SL.NO	NAME OF DEPTTS.	NAME OF POSTS	NO. OF POSTS	NO. OF CANDIDATES RECOMMEND ED 5	REMARKS
7.	2 Fishery Deptt.	Promotion to the post of Asstt. Executive Engineer Fisheries.	5	2	The Commission's recommendation letter was sent on 6/05/2013. All the nominees of the Commission were promoted during the year under report.
8	<u>Excise</u> <u>Deptt</u> .	Deputy Supdt. of Excise under Excise Deptt.	14	1	The Commission recommendation letter was sent on dtd. 17 Feb./2014. No promotion notification was received during the year under report.
9.	Do	Deputy Supdt. of Excise under Excise Deptt.	14	3	The Commission's nominees were promoted during the year under report.
10	Do	Deputy Supdt. of Excise under Excise Deptt.	14	1	The Commission's recommendation letter was sent on 20 th August, 2013. No promotion notification was received during the year under
11	Labour & Employment Deptt.	Deputy Labour Commissioner	2	1	The Commission's nominee was promoted during the year under report.

APPENDIX-VI

(VIDE PARAGRAPH 3.4)

Caste wise statistical break up of various post in the area of Direct Recruitment during the year under report. (2013-14)

	ço	7.	6	Ċι	4	μ	2.	1	۲			NO.
Total	Finance (Economic) Dept.	Soil Conservation Deptt.	Health & Family welfare (B)Deptt.	Home Deptt.	Public Works (Road) Deptt.	Education, (Secondary) Deptt.	Education, (Technical Deptt.	Education, Higher Deptt.	2		SUBJECT/SPECIALIZA TION	Ciagi aiii
296	5	10	213	8	4	24	27	ر. د	3		200	39.8 39.8
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308	16	24	40	22	v	169	14	18	10	3	OBC/ MOBC	NO OF CANDIDATES APPEARED IN INTERVIEW
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APPENDIX-VII
VIDE PARAGRAPH 5.2.

Recruitment by Interview during the year under report. (2013-2014) The following table indicates Department wise quantum of works handled by the Commission in the area of Direct

SL.No.	NAME OF DEPTTS.	NO OF POSTS.	NO OF APPLICATION	NO OF	NO OF APPOINTMENT
-	2	ω	4	5	6
<u>.</u>	Education Higher Deptt.	И	102	И	4
.2	Higher Education (Technical) Deptt.	27	266	22	22
μ	Education Secondary Deptt.	24	552	24	0
4.	Public Works Deptt.	4	195	4	4
'n	Home Deptt.	8	185	8	8
<u>ق</u>	Health & Family Welfare (B) Deptt.	213	260	102	101
7.	Soil Conservation Deptt.	10	804	10	10
.∞	Finance (Economic) Deptt.	5	876	5	4
	Total	296	3303	179	153

APPENDIX-VIII VIDE PARAGRAPH 5.2.

The following table indicates Department wise quantum of works handled by the Commission in the area of Promotion during the year under report.

SI. No.	NAME THE OF DEPTTS.	NO. OF POSTS.	NO. OF CASES EXAMINED	NO. OF NOMINATION	NO. OF APPOINTMENT
1	2	3	4	5	6
1.	Home Deptt.	4	4	4	4
2.	Labour & Employment Deptt.	3	3	2	2
3.	Secretariat Administration Deptt.	2	2	2	NIL
4.	Education Deptt.	18	18	18	18
5.	Industries & Commerce Deptt	4	4	4	4
6.	Social Welfare Deptt.	4	4	4	4
7.	Town & Country Planning under Urban Development Deptt.	1	1	1	1
8.	Handloom, Textile & Sericulture Deptt.	25	25	25	20
9.	Environment & Forest Deptt.	109	102	102	102
10.	Animal Husbandry & Vety. Deptt.	1	1	1	1
11.	Cultural Affairs Deptt.	12	12	12	12
12.	Fishery Deptt.	6	6	3	2
13.	Water Resource Deptt.	4	4	4	NIL
14.	Irrigation Deptt.	3	3	3	NIL
15.	Finance (EsttB) Deptt.	7	7	7	5
16.	Food, Civil Supplies & Consumer Affairs Deptt.	29	27	27	17
17.	Mines & Minerals Deptt.	2	2	2	1
18.	Public Works (Roads) Deptt.	5	5	5	4
19.	Transport Deptt.	1	1	1	1
20.	Planning & Development Deptt.	34	24	24	23
21.	Excise Deptt.	45	8	8	4
	Total	319	263	259	230