



**USE BLACK BALL POINT PEN ONLY
WHILE FILLING UP THE FORM**

HOW TO APPLY (INSTRUCTIONS TO CANDIDATES)

(Detach this page while submitting the application form)

1. The Candidates should carefully go through the terms and conditions of the **Advertisement 09/2015**, particularly (i) Educational qualification (ii) Age limit and (iii) Experience where experience is necessary.
2. Only those candidates who have qualified in the Screening Test and who fulfill all the terms and conditions of the advertisement in respect of the post for which they are applicants shall be entertained. Others need not apply.
3. The amount of Examination Fees as specified in the Notification issued vide **No.108PSC/Estt.14/2013-14** dtd. 08/12/2015 shall be deposited by the candidate **through Treasury Challan only**.
4. Applications must be accompanied by self attested copies of the under-mentioned documents, which should be tagged well without any chance of getting lost on transit.
Applications which are not accompanied by anyone of the under mentioned documents will not be entertained.
 - (I) Copies of all educational certificates and Mark sheets from Matric/HSLC onwards.
 - (II) Age proof Certificate issued by the respective Board/University.
 - (III) Experience Certificates (where necessary) indicating the period of Service/Experience with dates.
 - (IV) Copy/Copies of **original Treasury Challan** as proof of depositing examination fees as per terms of the Notification containing details of post applied for.
 - (V) All documents/certificates and other testimonials must be attested by the candidates with his/her own signature.
7. The candidates shall have to produce identity proof like Pan Card, Driving License, current ID card issued by educational Institutions, Voter ID Card at the time of Written Test and Viva-Voce Interview.
8. The eligible candidates shall have to download the attendance certificates/call letters from the APSC website.
9. Incomplete application and application received after the last date will not be entertained.

9. If Ex-Serviceman mention

Personal number :-
Rank :-
Name of Service :-
Period of Service :-
Date of Retirement/Release :-
(Attach copy of discharge certificate/Ex Servicemen ID Card)

10. Do you belong to any category of PWD? If so, please tick the appropriate box. :- OH HI VI
NOTE : ATTACH SUPPORTING DOCUMENTS

11. Date of Birth (in Christian era) :-

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DD MM YYYY

12. Age on 1st January 2015 (As per HSLC or equivalent Exam.) :-

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Years Month(s) Day(s)
NOTE : ATTACH SUPPORTING DOCUMENTS

13. (A) **Particulars of the prescribed Degree/Diploma Exams passed as per advertisement.**

(i) Name of Degree(s)/Diploma(s) Passed, Name of College/Institution/University/Board from which you have passed, year of passing & P.C. of marks if specifically asked. :-
(Please write each Degree/Diploma separately and clearly)

(B) **Prescribed Additional Qualification as per advertisement**

(Degree/ Diploma/ Certificate etc. Passed showing name of the college/Institution/University and year of passing and p.c. of marks called for in the advertisement. Incomplete/ Incorrect information shall lead to cancellation of application.)
NOTE: ATTACH SUPPORTING DOCUMENTS

(C) **Whether any experience required as per advertisement**

(details of name of institution, location, post, period of working etc should be shown. Only experiences relevant to the advertisement should be mentioned)
NOTE: ATTACH SUPPORTING DOCUMENTS
(Use separate sheet, if necessary)

14. ACADEMIC/ PROFESSIONAL QUALIFICATION/TRAINING COURSES, ETC. from HSLC Onwards (Use separate Sheet, if necessary) NOTE: ATTACH SUPPORTING DOCUMENTS

Name of Exam	Division /Grade/ Class	PC(%) of Marks Obtained	Year of passing	Duration of course	Institution/ Board/University	Subjects Taken

15. EMPLOYMENT/EXPERIENCE (PARTICULARS OF ALL PREVIOUS AND PRESENT (IF ANY EMPLOYMENT) ARE TO BE FURNISHED)

Sl. No.	Name and Address of the employer	Post held	Nature of Work/Duty	Period		Whether Central/State Govt. Undertaking/Private
				From	To	
1.						
2.						
3.						
4.						
5.						

16. Details of fee :- **Examination Fee** to be paid as per rate as mentioned in the Notification in the HEAD OF THE ACCOUNTS, "NON TAX REVENUE OTHER NON TAX REVENUE 0051 PUBLIC SERVICE COMMISSION 102 STATE PUBLIC SERVICE COMMISSION APPLICATION/EXAMINATION FEE RECEIPT OF ASSAM PUBLIC SERVICE COMMISSION."

Name of the Treasury Office	No. and Date of Treasury Receipt	Value		Reason of payment of half rate should be clearly stated
		Rs.	P.	

NOTE: ENCLOSE COPY OF THE ORIGINAL TREASURY RECEIPT. NO DUPLICATE/PHOTOCOPIES WILL BE ACCEPTED.

17. (a) Are you debarred from any examination and/or selection conducted by the UPSC or any State P.S.C. (Answer Yes or No) :-
- (b) Are you debarred from applying for any Government post (Answer Yes or No) :-

18. Details of Enclosures:

1		2	
3		4	
5		6	
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13		14	

DECLARATION

I hereby declare that all the Statements made in this application are true and complete to the best of my Knowledge and belief. I understand that action can be taken against me by the Commission if I am declared by them to be guilty of any type of misconduct mentioned herein.

* I have informed my Head of Office/Department in writing that I am applying for the post (**in case of Service holder**).

Place:

Date:

Signature of the Candidate
(In full)

* Strike off the sentence if not applicable.

WARNING: Applications which are not in conformity with the requirements laid down in the advertisement and applications which are not in the prescribed form or incomplete or improperly filled in or are not accompanied by self attested copies of certificates, mark sheets, documents etc. shall be rejected. Application received in the Commission’s office after the closing date will not be considered.

Canvassing by a candidate directly or indirectly either to the Chairman or Members of the Commission in respect of his/her candidature shall be treated as a disqualification.
